

## JARC EXECUTIVE BOARD MEETING

February 13, 2020

In attendance:

President	Sharon Heyne
1st Vice President	Mark Kantor
2nd Vice President	Sal Buongiorno
Secretary	Joy Lee
Treasurer	Joel Cehn
Past President	Wayne Smith

### CALL TO ORDER:

The President called the meeting to order at 9:00 a.m.

### APPROVAL OF MINUTES:

Sal Buongiorno moved that minutes of the October 10, 2019 executive board meeting be approved as corrected and posted. Joel Cehn seconded. Motion carried.

### PRESIDENT'S REPORT:

- The President has been actively contacting members who have not paid this year's dues. At present, we have approximately 360 paid memberships and have awarded three scholarships.
- Travel plans with regard to coverage of board meetings and fund raising events were discussed. President Heyne will be out of town March 12 through April 15 and June 4 through June 11.
- Profitability of the Annual Potato Bake and the Pinedorado Breakfast were reviewed. Following discussion, it was agreed that the Annual Potato Bake, previously held in March, be moved to Saturday, April 25. The Pinedorado Breakfast is set for September 7.

### 1st VICE PRESIDENT'S REPORT:

As a result of lost and unaccounted for keys, combination locks to replace keyed locks for the three office doors are being considered. Following a lengthy discussion on cost and need, Wayne Smith moved that we purchase and have installed three combination locks and terminate the current alarm system. Joel Cehn seconded the motion. Motion carried with one abstention. It was agreed that the two vice presidents will oversee the project.

### 2nd VICE PRESIDENT'S REPORT:

Sal Buongiorno reminded the committee of the upcoming Lawn Bowls tournament to be held March 28 and 29, and that of the 32 spaces for competition, 30 have been filled by nationally rated players.

### TREASURER'S REPORT:

The 2019 preliminary Income and Expenses + Assets was presented. The Treasurer is actively looking for a bookkeeper to reconcile all accounts on QuickBooks or other appropriate software. He moved that the President be authorized to hire an appropriately trained person to complete this task. Mark Kantor seconded the motion. Motion carried.

OLD BUSINESS:

Suspected water leaks and high water bills continue to be a problem. A local plumber will be coming to check all connections. Additionally, there are notable spikes in billing during Pinedorado. As a result, the President will approach the appropriate Lions Club representative to request that they share in the costs.

NEW BUSINESS:

None.

ADJOURNMENT:

At 10:10 a.m., Joy Lee moved, seconded by Mark Kantor, that the meeting adjourn. Motion carried.

Respectfully submitted,

Joy Lee  
Secretary